

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Corporate Services
Director: Nigel Stewart



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22 December 2009

NOTICE OF MEETING

A meeting of the **CHORD PROGRAMME MANAGEMENT BOARD** will be held in the **MEMBERS ROOM, KILMORY, LOCHGILPHEAD** on **WEDNESDAY, 6 JANUARY 2010** at **10:00 AM**, which you are requested to attend.

Nigel Stewart
Director of Corporate Services

BUSINESS

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST (IF ANY)**
3. **MINUTES**
CHORD Programme Management Board 4 December 2009 (Pages 1 - 4)
4. **CAMPBELTOWN ALL WEATHER PITCH FACILITY**
Report by Head of Facility Services (to follow)
- E1 5. **OBAN BAY/HARBOUR FULL BUSINESS CASE**
Report by Head of Economic Development and Strategic Transportation (Pages 5 - 216)
- E1 6. **INITIAL ASSESSMENT OF TENDERS FOR CHORD CONSULTANCY SERVICES FRAMEWORK AGREEMENT**
Report by Head of Economic Development and Strategic Transportation (to follow)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

E1 **Paragraph 6** Information relating to the financial or business affairs of any particular person (other than the authority).

Paragraph 8 The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.

Paragraph 9 Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

CHORD PROGRAMME MANAGEMENT BOARD

Councillor Dick Walsh (Chair)
George Harper
Nigel Stewart

Councillor Robert Macintyre
Sally Loudon
Bruce West

Contact: Fiona McCallum Tel: 01546 604406

**MINUTES of MEETING of CHORD PROGRAMME MANAGEMENT BOARD held in KILMORY,
LOCHGILPHEAD
on FRIDAY, 4 DECEMBER 2009**

Present: Councillor Dick Walsh (Chair)

Councillor Robert Macintyre
Sally Loudon, Chief Executive
Nigel Stewart, Director of Corporate Services
George Harper, Director of Development Services
Bruce West, Head of Strategic Finance

Attending: Robert Pollock, Head of Economic Development and Strategic
Transportation (CHORD Programme SRO)
Nicola Debnam, CHORD Programme Manager

1. DECLARATIONS OF INTEREST

None declared.

2. MINUTES

The Minutes of the CHORD Programme Management Board meeting held on 10 August 2009 were approved as a correct record.

3. BOWMORE AND DUNOON TCRF PIDS

The CHORD Programme Manager reported that there has been a delay in the completion of the Bowmore and Dunoon TCRF PIDs and that these were unable to be presented at this time for consideration by the Programme Management Board. The Chief Executive confirmed that she was in the process of setting up a meeting at the earliest opportunity between Operational Services and Development Services to discuss the management of these projects.

The CHORD Programme Manager also reported that the LEADER applications for both these projects have been submitted and that these will be considered by the LEADER Local Area Group on 11 December 2009.

Decision

Agreed that both TCRF PIDs required approval by the Programme Management Board and that the Board would meet again later in December to consider these.

4. PROGRAMME PLAN - VERBAL UPDATE

The CHORD Programme Manager briefed the Board on progress with the CHORD Programme Plan and presented a copy of the Economic Impact Assessment and Perceptions Surveys tender documents due to be returned today.

The CHORD Programme Manager also advised that tenders have been issued for the Consultancy Framework Agreement for the CHORD Programme and that these are due to be returned by 21 December 2009.

Decision

Noted that following receipt of the tenders an assessment would be made of these and a report would be brought to the next meeting of the Programme Management Board in January 2010 with a recommendation that the top 3 companies identified during the assessment process be interviewed.

5. CAMPBELTOWN - VERBAL UPDATE

The CHORD Programme Manager provided an update on progress with all the elements of the Campbeltown CHORD projects including the Infrastructure Improvements, Campbeltown THI, Campbeltown Marina and Kinloch Road.

Decision

Noted the advice received in respect of each element of this project and the concerns which were expressed.

6. OBAN - VERBAL UPDATE

The CHORD Programme Manager provided an update on progress with the Oban Bay/Harbour project and advised that a first draft of the Full Business Case for this project was presented to the Oban Project Board and highlighted that the solution being presented had a much higher capital cost than the original proposal.

Decision

Noted the advice received and the concerns expressed and that the final draft of the PID would be considered by the Oban Project Board later in December 2009 prior to consideration by the Programme Management Board at its meeting in January 2010.

7. DUNOON - VERBAL UPDATE

The Head of Economic Development and Strategic Transportation advised that the Dunoon Waterfront project was progressing well with a number of key actions identified being progressed over the next 2 weeks.

Decision

Noted the advice received.

8. DATE OF NEXT MEETING

Wednesday 6 January 2010 at 10.00 am in the Members' Room, Kilmory,

Lochgilphead.

The Chair ruled, and the Board agreed, to adjourn the meeting and reconvene at the earliest opportunity on a date to be set by the Chair to allow the Board to consider the Bowmore and Dunoon TCRF PIDs.

The Board reconvened on Friday 18 December 2009 at 10.30 am in Kilmory, Lochgilphead.

Present: Councillor Dick Walsh (Chair)

Councillor Robert Macintyre
Sally Loudon, Chief Executive
Nigel Stewart, Director of Corporate Services
Bruce West, Head of Strategic Finance

Attending: Nicola Debnam, CHORD Programme Manager

Apologies: George Harper, Director of Development Services
Robert Pollock, Head of Economic Development and
Strategic Transportation (CHORD Programme SRO)

9. BOWMORE AND DUNOON TCRF PIDS

The Programme Manager presented the PIDS in respect of the Bowmore and Dunoon TCRF projects and briefed the Board on the content of each of these.

Decision

1. Noted that both projects had each successfully secured funding of £300,000 from the Scottish Government which must be contractually committed by 31 March 2010;
2. Noted that the LEADER application in respect of the Bowmore project had successfully secured £261,900 bringing the total sum available to the project to £619,900;
3. Noted that the LEADER application in respect of the Dunoon project had successfully secured £246,227 bringing the total sum available to the project to £576,227;
4. Noted that the Head of Roads and Amenity Services had been appointed as Project SRO for both projects and, given the tight timescales involved, noted that the role of Project Manager for both projects would be filled externally within the realms of the CHORD projects' existing contracts;
5. Noted that representation from Planning on the Project Teams had been confirmed by the Head of Planning;
6. Agreed to approve the PIDS in respect of the Bowmore and Dunoon TCRF projects; and

7. Noted that Operational Services would report on progress with these projects to the Programme Management Board.

(Reference: Bowmore Town Centre Streetscape Improvements PID dated 14 December 2009 and Dunoon Town Centre Streetscape Improvement PID dated 14 December 2009, issued)

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